

STUDENT MOBILE PHONES IN PUBLIC SCHOOLS POLICY Secondary School Policy and Procedures

Policy

The Department of Education does not permit student use of mobile phones* in public schools unless for medical (documented healthcare plan) or teacher directed educational purpose.

It is important to note that it is not a requirement at Coodanup College for students to have a mobile phone at school.

Coodanup College recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Coodanup College.

Conditions of Use

The use of mobile phones for all students will be banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times (off and away all day).

Students who bring their mobile phone to school are required to switch off, and have the option of handing their phone in to Student Services Office before the commencement of Homeroom, and collect at the end of the school day (between 2.40pm – 2.50pm). The student owner of the phone will be recorded and the phones securely stored until collected.

Year 7, 8, 9 & 10

The use of mobile phones for all students is not permitted from the time they enter the school grounds to the conclusion of the school day. Mobile phones should be 'off and away all day'.

Year 11 & 12

The use of mobile phones for all students is not permitted from the time they enter the school grounds to the conclusion of the school day, unless under the instruction of a teacher or staff member for educational purposes. Mobile phones should be 'off and away all day'.

**For the purposes of this policy, 'mobile phones' other electronic communication devices and associated listening accessories, such as, but not limited to, headphones, and ear buds.*

Student Name: _____ Student Year: _____



Exemptions and Communication

- Exemptions to this ban include where a student requires a mobile phone:
 - to monitor a health condition as part of a school approved documented health care plan; or
 - for Year 11 and 12 only, under the direct instruction of a teacher for educational purposes; or with permission of a teacher for a specified purpose.
- Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day.
- While at Coodanup College students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration.
- In emergencies, where students need to get in contact with parents/carers, students are to notify the appropriate school staff. If parents/carers need to contact their children, they are asked to contact the school directly.

Breaches of this Policy

- Breaches of this policy will be managed in accordance with the *School Behaviour Management Policy and Procedures*.
- In the first instance of a student not complying with this policy they will have their mobile phone confiscated and held at the Administration Office. The parent/carer will be notified and required to collect the phone from the Administration Office at the end of the school day between 2.40pm – 3.30pm.
- In the second instance of a student not complying with this policy they will have their mobile phone confiscated and held at the Administration Office. The parent/carer will be notified and required to collect the phone from the Administration Office at the end of the school day between 2.40pm – 3.30pm and the parent/carer will be expected to attend a case conference with Student Services to develop a Mobile Phone Behaviour Management Plan.
- Repeated breaches, and or depending on the circumstances of the breach, may result in further disciplinary action, in accordance with Coodanup College student behaviour policy and procedures.

In accordance with the College Student Mobile Phones in Public Schools Policy, could parents/carers and students please sign this document and return to the College.

Student Name: _____
Print Name Signature Date

Parent/Carer Name: _____
Print Name Signature Date

Student Year: _____